



ST THOMAS

Church of England Primary School

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Kenyons Lane, Lydiate, Liverpool L31 0BP

Headteacher - Mrs Emily Alty

Friday 13th February 2026

Dear Parents,

Today you will have received your child's interim report, which includes their attendance so far this year – please pay close attention to this. At St Thomas' we aim for 100% attendance, although we appreciate from time to time that your child may fall ill. The school continually monitors every child's attendance. Your child's attendance report will indicate as follows:

100%	Attendance is excellent
99.9% - 97%	Attendance is good
96.9% - 90%	Attendance is concerning
Less than 90%	Attendance is a serious concern

Our Attendance and Punctuality policy provides parents with plenty of information about our approach to attendance, including the actions we must take if a child's attendance begins to dip. Good attendance is celebrated and rewarded at St Thomas'.

Attendance %	RAG	Intervention
100% Attendance is excellent		
99.9% - 97% Attendance is good		
96.9% - 90% Attendance is a concern		Talk to pupils and contact parent/carers Regular communication/ phone calls Return to school discussions Safeguarding visits Early Intervention- EWO Persistent absence warning letters HT meet with parents / carers Phone calls from SLT in event of absence
Below 90% Attendance is a serious concern		Regular attendance action planning meetings Attendance Contracts HT meet with parents / carers Governors meet with parents / carers Safeguarding visits Action Plans Medical evidence for absence Home visits for absences Legal intervention / Fixed notice period

It is our job to closely monitor attendance and take action if necessary. We thank parents and families for your continued support; our excellent attendance is having a positive impact on our pupils – something we are extremely proud of.

Kind regards,

Mrs Alty.

